

## Appendix 5

*date*

Dear

Please find enclosed confidential records for

Please return this slip to acknowledge receipt.

Received by \_\_\_\_\_

Role in school \_\_\_\_\_

Print name \_\_\_\_\_

Please return by email to [info@kilmorie.lewisham.sch.uk](mailto:info@kilmorie.lewisham.sch.uk) or fax to 0208 291 4529

Many thanks

Maria Johnson  
Deputy Head