

Friends of Kilmore
Trustees Annual Report 2017/18

Section A - Reference and administration details

For the period: 1/09/2017 - 31/08/2018

Charity name: Friends of Kilmore

Registered charity number: 1033770

Principal address: Kilmore Primary School, Kilmore Road, London, SE23 2SP

Trustees:

<u>Trustee name</u>	<u>Office</u>	<u>Date in position</u>
Leela Garton	Chair	01/09/16 - 31/08/18
Caroline Maybin	Co-Chair	05/01/18 - 31/08/18
Pete Bulley	Deputy chair	01/09/16 - 31/08/18
Sarah Steele-Perkins	Deputy chair	01/09/17 - 01/03/18
Sarah Bottaioli	Secretary	01/02/18 - 31/08/18
Trish Hartnett	Secretary	01/09/15 - 05/01/18
Beatrice Barleon	Secretary	01/09/17 - 01/02/18
Anna Ranson	Creative Leader	01/09/17 - 31/08/18
Rob King	Treasurer	01/09/15 - 31/08/18
Catherine McAnena	Deputy treasurer	01/09/17 - 31/08/18

Section B - Structure, governance and management

Type of governing document: Constitution

Members: The members of the association are parents, guardians and carers of pupils attending the school; teaching and non-teaching staff currently employed by the school and any person wishing to offer appropriate support or help to the school who is accepted by the committee.

Committee selection: Selected by membership

Section C - Objectives and activities

Object of the association as set out in the constitution: To advance the education of the pupils in the school by

- a) Developing effective relationships between the staff, parents and others associated with the school and
- b) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Main activities in relation to these objectives: The charity is a primary school PTA. Various school events are organised for social and fundraising purposes. Any profit made is used to buy equipment and services for the school.

Section D - Achievements and performance

The Friends of Kilmorie is a parent and teacher association as well as a registered charity for Kilmorie school, with the purpose of building and maintaining the invaluable community between the school and its family while raising funds to support the children's education.

This has been my second year as chair of the committee, which has seen many changes in its members over the course of the year resulting in an effective and positive team. As the use of "year reps" was so successful last year we have continued with the support of year reps once more, having up to three reps in some years. This again helped to share the workload when organising the larger events, so we will continue to use the year reps system and are delighted that many volunteers will be remaining in their roles.

Sadly, this year, we saw the departure of three committee members who left to take on new ventures in their lives. Thankfully, however, we also welcomed Caroline Maybin to co-chair with myself, which has been immensely helpful and she has been a joy to work with.

It has been a wonderful year, and I can proudly announce that we have once more raised record amounts for the school. The Christmas fair was hugely successful and enjoyed by both families within the school and members of the wider community. Due to being extraordinarily lucky with the weather we were able to hold a large portion of the fair in the playground and wild garden improving the atmosphere, reducing crowds and encouraging people to stay for longer.

After much deliberation, this year the committee decided to move the School Disco from the autumn to the spring term. This effectively allowed us more planning and preparation time both for the Christmas fair and for the disco itself. We changed the event to cater for Year 3 and above only, as this ensured that all children in these years could get a ticket if they wanted one.

This decision was made after receiving feedback from parents, and post event we are confident that this was, indeed, the right decision to have made.

The next event of the year was Quiz and Curry Night, which was once more a huge seller and a great success. This year a number of changes were made to the event, also following feedback. These changes included: a different caterer, professionally-produced questions and the introduction of on-the-spot prizes and a raffle. These new elements resulted in our best ever Quiz and Curry Night from which we have received positive feedback from many attendees. Indeed, I very much look forward to participating in next year's Quiz myself.

Once more, we support Emmanuella and the Early Phase team with the Early Years Garden Party. This was themed to incorporate the royal wedding. The PTA encouraged the formation of an ale bar and a gin bar along with organising the bouncy castle and the screening of the wedding. Our creative leader, Anna, was very committed to ensuring that all the decoration was in keeping, beautiful and festive. Emmanuella worked tirelessly to produce a wonderful event for families within the school and prospective parents to the school. It was a joy to be a part of her team supporting her during this time.

We have hosted many bars throughout the year at the music concerts and summer performances, which were as always well attended. We also held several cake sales along with a book sale and other fundraising, making profits for other worthy causes. This is something that the committee will continue to do.

Finally we completed the year with our fantastic carnival themed Summer BBQ which was once again very well attended. Due to changes in the playground space, we needed to make changes to the layout of the event. This actually worked in our favour, as it reduced congestion in the lower part of the playground. The BBQ was a wonderful final event to be involved in; this being my last year as Chair of the committee.

After a successful year of fundraising, we have been able to donate £17,000 to the school as well as smaller amounts to other good causes.

I would like to thank everyone on the committee for all your work over the year, we have made a wonderful team, I wish you all the best in your new ventures. I would also like to thank all the staff; teachers, teaching assistants, office staff, and premises staff; as well as the parents, carers and pupils for their ongoing support. Finally, I would like to offer a huge thank you to Liz Stone who has continued to support me in my time as Chair, without whose support I would have struggled to lead the PTA as successfully as I have. I am now stepping down from the committee to begin a new adventure as a member of school staff and I am confidently handing the reins over to Caroline Maybin.

Summary of the financial achievements this year:

{All figures are provisional and subject to audit.}

Fundraising

<u>Events</u>	<u>Total income</u>	<u>Total Surplus</u>
Disco	£1,635.13	£651.84
Christmas Fair	£10,721.44	£7311.02
Quiz & Curry	£2,447.12	£508.31
Summer BBQ	£11,070.71	£6711.81
Cake Sales	£1383.60	£1383.60
Bars	£1676.90	£832.70
EYGP	£3,331.85	£3,006.85

Main School Expenditure

<u>Item</u>	<u>Amount</u>
Gardening club	£112.27
School trips	£3,300.00
2 x Whiteboards	£8000
EYFS Seaside Trip	£3000
Playground Markings	£2000
Compost	£78.95
SMS and Printing	£500

Friends of Kilmorie Expenditure

<u>Item</u>	<u>Amount</u>
Running costs	£344.80
General spending	£384.60
Events equipment & Extras	£295

Other Charity Fundraising Events

<u>Event</u>	<u>Amount</u>
Macmillan Cancer support coffee morning	£541.34
Sport Relief Cake Sale	£290.40
Red Cross Disaster Relief	£262.82
Pip Just Giving	£324.16
Barnados	£197.85
Young Lewisham Project	£189.16

Section E – Financial Review:

Total raised: £33,239.93

Expenses: £13751.09

Funds after expenses: £19,488.84

Donations: £18,796.95

Balance at start of the school year - £13,024.16

Balance at end of the school year - £14,219.81

Money in safe - £240

Section F - Plans for the future

How we work together: We will work together as a cohesive team that includes parents, staff, children and the wider community.

How we support the school:

Financial support

We will coordinate events throughout the year to engage with the entire school community. These events will help build on our already strong sense of community, celebrate our wonderful school and raise funds for projects such as those outlined above.

We will continue to promote our work and support the school via emails, our Facebook and Twitter pages and by networking with parents at coffee mornings and evening meetings, thus building on our ethos of being inclusive to all and supportive of our school.

Section G - Declaration

The trustees declare that they have approved this Trustees' Report.

Signed by the charity's trustees: